



**DMCJA Board of Governors Meeting  
Sunday, September 21, 2014, 9:00 AM – 12:00 PM  
The Davenport Hotel, Spokane, WA**

**MEETING MINUTES**

**Members Present:**

Chair, Judge Alicea-Galvan  
Judge Ahlf  
Judge Burrowes  
Judge Gehlsen  
Judge Jahns  
Judge Lambo (non-voting)  
Judge Marinella  
Judge Meyer  
Commissioner Noonan  
Judge Robertson  
Judge Smith  
Judge Staab  
Judge Steiner

**Guests:**

Ms. Debbie Breza, MCA  
Judge Clarke III, SCJA  
Judge Mary C. Logan  
Judge Walden

**AOC Staff:**

Ms. Vicky Cullinane  
Ms. Sharon R. Harvey  
Mr. Dirk Marler

**Members Absent:**

Judge Garrow (non-voting)  
Judge Jasprica (non-voting)  
Judge Olwell  
Judge Ringus (non-voting)  
Judge Svaren

District and Municipal Court Judges' Association (DMCJA) President, Judge Alicea-Galvan, noted a quorum was present and called the DMCJA Board of Governors (Board) Meeting to order at 9:00 a.m.

**GENERAL BUSINESS**

Meeting Minutes

The Board motioned, seconded, and passed (M/S/P) a vote to approve the Board Meeting Minutes dated August 8, 2014.

Treasurer's Report

M/S/P a vote to approve the Treasurer's Report. M/S/P a vote to place twelve thousand five hundred dollars (\$12,500) for the Presiding Judges' Education Committee under the DMCJA Education line item. The Treasurer is still working with the Bank of America to obtain credit cards for DMCJA officers and staff.

Special Fund Report

M/S/P a vote to approve the Special Fund Report. DMCJA Vice President, Judge Marinella, reported that the DMCJA is earning six dollars (\$6.00) per month with its new Washington Federal special fund account.

JIS Status Update

Ms. Vicky Cullinane reported that the Courts of Limited Jurisdiction Case Management System (CLJ-CMS) Court User Workgroup (CUWG) has met twice in 2014 and are collaboratively working toward a statewide case management system for district and municipal courts. According to Ms. Cullinane, the two biggest challenges

of the CLJ-CMS project are (1) the staffing resources are few, and (2) the financial resources are scant. For this reason, the Judiciary must convince the Legislature to provide monies for the project during the 2015-2017 legislative cycle, which will be difficult in light of the case, *MCleary v. State*, 173 Wn.2d 477, 269 P.3d 227 (2012), for which the Washington Supreme Court has demanded the Legislature to provide millions of dollars to fund public education. Ms. Cullinane informed the Board that there will be a Judicial Information System Committee (JISC) Rule 13 Amendment, which will be available in October 2014. Judge Alicea-Galvan requested that Ms. Cullinane provide a copy of the JISC Rule 13 Amendment to the Board. Judge Walden suggested the Board invite Mr. Dexter Mejia, Administrative Office of the Courts' (AOC) Court Business Office Manager and CUWG project leader, to attend the next Board meeting and answer any questions and concerns the Board may have regarding the new CLJ-CMS project.

#### Trial Court Advocacy Board (TCAB) Update

Judge Steiner informed the Board of the purpose of TCAB, which is to advocate for the needs of all trial courts. The TCAB discussed writing a letter to encourage trial court judges to contact legislators and to let them know that they have an open invitation to contact local courts.

### **LIAISON REPORTS**

**Superior Court Judges Association (SCJA)** – Judge Clarke III, reported that the next SCJA Board meeting is September 23, 2014, which is during the 2014 Annual Fall Conference. The SCJA will discuss judges' pensions, the legislative agenda, and money for the Judicial Information System (JIS). Judge Clarke III discussed the superior court CMS project and reported that Lewis County will be the first to use the new document management system, Thurston County will be the second to use the new document management system, and Spokane Superior Court will not use the system for another five years. The goal is for all thirty-nine (39) counties to use the new system by 2018. Judge Clarke III reported that this is an expensive and time-consuming project that will benefit the superior courts.

**Board for Judicial Administration (BJA)** – Judge Lambo reported that there is no new BJA activity regarding the CLJs.

**Misdemeanant Corrections Association (MCA)** – Ms. Breza reported that the MCA Regional Training will be held on October 27, 2014. Ms. Breza further informed that the MCA 2015 Spring Conference will be held April 20-22, 2015.

### **ACTION**

#### DMCJA Correspondence Regarding Public Disclosure Commission (PDC) Conclusion

M/S/P a vote to send Judge Alicea-Galvan's draft letter correspondence to the PDC with amendments relating to (1) the Judiciary's discretion to report to the PDC, and, (2) a citation of the *Nast v. Michels*, 107 Wn.2d 300, 730 P.2d 54 (1986), decision.

### **DISCUSSION**

#### Budget for Adult Static Risk Assessment (ASRA) Oversight Committee

M/S/P a vote to make this an action item at the next Board meeting. Judge Mary C. Logan informed the Board of the ASRA Oversight Committee and amended a monetary request from five thousand dollars (\$5,000.00) to twenty-five hundred dollars (\$2500).

#### DMCJA Nominating Committee

M/S/P a vote to make this an action item in October 2014 in which the DMCJA President will draft a completed list of candidates that abides with DMCJA Bylaws.

Appeal for DMCJA to Endorse Seattle Municipal Court's Information Technology Governance (ITG) Request  
M/S/P a vote to make an action item at the next Board meeting. Ms. Cullinane was requested to create for the Board a report of costs for this ITG request. Ms. Cullinane informed that she would not be able to provide the costs of the ITG request because the Board must first approve it. Ms. Cullinane, however, did agree to provide more information regarding this ITG request at the next meeting.

State of the Court Address Survey

Judge Alicea-Galvan discussed an Address of the Court with the Board to determine whether the Board would approve a survey. The Board decided the collected information could be used to assist new judges and should be disseminated at the Judicial Conference.

**OTHER BUSINESS**

A. The next Board Meeting will be held on Friday, November 14, 2014, 12:30 PM to 3:30 PM, AOC SeaTac Office Center

**ADJOURNED** at 12:08 PM.